Dear Dhanishhka R,  
  
I am writing to formally request permission for the following intern to be granted leave to attend their academic review and semester examinations as per the schedule mentioned below:  
  
KAMALESHWARAN K (2401099)  
  
Schedule:  
  
**Intern review: May 12, 2025**  
  
**Project Review: May 13, 2025**  
  
**Professional elective written exam: May 15 2025**  
  
**Open elective written exam: May 17 2025**  
  
As these are crucial academic assessments, we kindly request your support in allowing them to participate without any work-related obligations on these dates. Looking forward to your kind consideration and approval.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employee ID** | **Employee Name** | **Cohort Code** | **Batch Owner** | **Leave requested date** | **Reason for leave** |
| **2401099** | **Kamaleshwaran K** | **INTADM25JS014** | **Dhanishhka R** | **12-MAY 2025 TO 17-MAY 2025** | **End Semester Exam** |

**Thanks & Regards,**  
  
***Mr. P. B. Aravind Prasad, M Tech.,***  
***Assistant Professor,***  
***Department of Artificial Intelligence,***

***K. Ramakrishnan College of Technology (Autonomous)***  
***Samayapuram, Tiruchirappalli- 621 112.***

***ORCID :***[***https://orcid.org/0000-0002-1566-6097***](https://apc01.safelinks.protection.outlook.com/?url=https%3A%2F%2Forcid.org%2F0000-0002-1566-6097&data=05%7C02%7Ckabileshwaran.k%40cognizant.com%7Cc7af3bac87434e91715308dd895248de%7Cde08c40719b9427d9fe8edf254300ca7%7C0%7C0%7C638817708980942584%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C40000%7C%7C%7C&sdata=jDimWTLr5%2F1IJOJy9ID0zmF1gaRs97wg%2FPLDnrhEgaQ%3D&reserved=0)

***Scopus id:57980832100***